

Cataraqui Source Protection Area - Restricted Land Use Workflow

Step 1 Apply regular municipal procedures. NO Proponent applies for a planning approval or building permit Municipal staff checks to see if the proposal is within a YES Step 2 vulnerable area where Part IV policies apply Remember that residential land uses are only considered for one activity in wellhead protection areas (i.e. the Step 3 handling and storage of liquid fuels). YES There are no residential considerations If Part IV appears to apply, help the proponent in intake protection zones. to fill out Restricted Land Use Submission Review the applicable Restricted Land **Form** Use Information Sheet with the Submit the Restricted Land Use Submission proponent to ensure a clear Form to the Regional Risk Management Office understanding of Part IV policies, definitions and applicability. If Part IV <u>clearly</u> does not apply, have the NO Could Part IV apply? proponent sign the Restricted Land Use Declaration Form.

Step 4

The Cataraqui Region Conservation Authority will provide a **letter or notice** to the proponent and copy the municipality within ten business days if the proposed activity:

Is **not affected** by the Source Protection Plan, or

Risk Management Official

Apply regular municipal procedures

Is covered by a risk management plan already in place, or

Keep a copy on file and provide a copy to the

- Is prohibited; proposed activity cannot be engaged in at any location within the applicable vulnerable area, or
- Requires a Risk Management Plan; proponent will negotiate with the risk management official



Step 5 (applies only if a risk management plan is required)

The proponent will provide the municipality with documentation to demonstrate that appropriate steps have been taken to obtain a risk management plan. This documentation is a copy of the notice attached to the agreed upon risk management plan.

Regional Risk Management Office – Cataraqui Region Conservation Authority

Phone: 613-546-4228 x233 (toll free) 877-956-2722 Fax: 613-547-6474

Website: www.cleanwatercataraqui.ca

Staff Contacts

Holly Evans, Lead Risk Management Official/Inspector Andrew Schmidt, Risk Management Official/Inspector

Phone ext.: 233 Phone ext.: 224

Email: hevans@crca.ca
Email: aschmidt@crca.ca