



## CATARAQUI SOURCE PROTECTION AUTHORITY

### AGENDA FOR MEETING

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Date: Wednesday February 27, 2008  
Time: 7:00 to 7:30 PM (prior to CRCA Full Authority Board meeting)  
Location: Little Cataraqui Creek Conservation Area, Kingston  
CRCA Administration Office – Boardroom

1. Roll Call
2. Adoption of the Agenda
3. Declarations of Conflict of Interest
4. Minutes of the November 7, 2007 Meeting (previously circulated)
5. Correspondence
6. Business/Reports
  - a. Administrative Procedures, Cataraqui Source Protection Authority – Proposed Amendment Steve Knechtel, General Manager/Secretary-Treasurer (report attached)
  - b. Rules of Procedure, Cataraqui Source Protection Committee  
*Under Ontario Regulation 288/07, a code of conduct and a conflict of interest policy for the Cataraqui Source Protection Committee (SPC) must be endorsed by the Cataraqui Source Protection Authority (SPA). Cataraqui SPC By-law 2007-01: Rules of Procedure (enclosed) was adopted in principle by the SPC in December 2007, pending an endorsement by the SPA.*  
  
Staff recommendation: THAT the Cataraqui Source Protection Authority endorse Cataraqui SPC By-law 2007-01: Rules of Procedure.
  - c. Source Protection Authority Tasks in 2008 – Presentation by Rob McRae, Project Manager  
*The Cataraqui Source Protection Authority is required to administer work in two areas during 2008: (1) preparation of a draft Business Plan for 2008/09 and (2) duties from Ontario Regulation 287/07 related to the preparation of Terms of Reference for source protection planning. The Project Manager will outline a proposed course of action for this work.*
7. Announcements or Inquiries
8. Motions or Notices of Motion
9. Next Meetings – March, June, and September
10. Adjournment (follows by CRCA Full Authority Board Meeting)

*Please inform Donna Campbell at (613) 546-4228 ext. 229 if you will not be able to attend.*