

CATARAQUI SOURCE PROTECTION AUTHORITY
AGENDA FOR MEETING

Date: Wednesday September 24, 2008
Time: 8:00 PM
Location: Little Cataraqui Creek Conservation Area, Kingston
Outdoor Centre

Note: This meeting will follow a special meeting of the Cataraqui Region Conservation Authority that is scheduled from 7:00 to 8:00 PM in the same location.

1. Roll Call
2. Adoption of the Agenda
3. Declarations of Conflict of Interest
4. Approval of the May 28, 2008 Meeting Minutes (attached)
5. Correspondence
 - a. Letter from Ala Boyd, Ontario Ministry of Natural Resources to Steve Knechtel and Rob McRae, Cataraqui Region Conservation Authority, re: February 2008 program site visit and review, dated July 31, 2008
6. Business/Reports
 - a. Report on Cataraqui Source Protection Committee Activities – John C. Williamson, Cataraqui Source Protection Committee Chair (attached)
 - b. Proposed Terms of Reference for Drinking Water Source Protection (staff report attached; document was previously circulated) – Allan McPhail, Cataraqui Source Protection Authority – Committee Liaison
 - c. Drinking Water Source Protection Status Report (attached) – Rob McRae, Project Manager
7. Announcements or Inquiries
8. Motions or Notices of Motion
9. Adjournment

Please inform Donna Campbell at (613) 546-4228 ext. 229 or via electronic mail at campbell@cataraquiregion.on.ca if you will not be able to attend.

THE CATARAQUI SOURCE PROTECTION AUTHORITY

REPORT

To: Cataraqui Source Protection Authority

File: SPP 2-5, 3-0

From: Rob McRae, Project Manager, Source Water Protection

Date: September 17, 2008

**RE: PROPOSED TERMS OF REFERENCE – DRINKING WATER SOURCE PROTECTION
CATARAQUI SOURCE PROTECTION AREA**

This staff report seeks direction from the Cataraqui Source Protection Authority (“SP Authority”) to submit proposed Terms of Reference (ToR) for local drinking water source protection activities to the Ontario Minister of the Environment for approval.

Background

The Ontario Ministry of the Environment (MOE) requires that each Source Protection Committee (“SP Committee”) prepare and seek community input on proposed ToR for their assessment and planning work. With assistance from Cataraqui Region Conservation Authority (CRCA) staff, the Cataraqui SP Committee has prepared Proposed ToR for its work until 2012. Development of the ToR followed a detailed process over the past ten months, as outlined in the attached table. The members of the SP Committee reviewed the comments received about the Proposed ToR at their September meeting and passed a resolution (attached) that encourages the SP Authority to pass the document to the Minister.

Discussion: Submission of the Proposed ToR

The interests of the SP Authority are: (1) that the Proposed ToR have been developed in accordance with all legislative and regulatory requirements, (2) that input from the community is appropriately reflected in the document, and (3) that the scope, budget estimates, and timelines are feasible to implement. In considering these points, staff offer our opinion that:

1. Each of the detailed requirements in the *Clean Water Act, 2006*, Ontario Regulation 285/07 (Time Limits) and Ontario Regulation 287/07 (Terms of Reference) has been met (see detailed table, attached);
2. All of the 93 internal and external comments that were generated about the Draft Proposed ToR were carefully considered by the SP Committee, with a majority resulting in improvements to the document; and
3. The scope, budget estimates, and timelines in the Proposed ToR are feasible to implement, given our present understanding of the drinking water source protection initiative in Ontario. The release of an Assessment Report Regulation, Assessment Report Technical Rules and a Source Protection Plan Discussion Paper this fall may influence our local activities.

The MOE requires that the SP Authority submit the Proposed ToR to the Minister by October 20th, along with some supporting items:

1. Copies of the comments received on the proposed ToR (four comments were received, all of which are letters of support from municipalities (attached));

2. A list of any concerns raised by local municipalities that remain unresolved (we are not aware of any unresolved concerns); and
3. Comments by the Cataraqui SP Authority about the Proposed ToR.

Recommendation

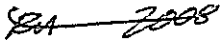
WHEREAS proposed Terms of Reference for drinking water source protection activities in the Cataraqui Source Protection Area have been prepared in accordance with all legislative and regulatory requirements;

AND THAT input from the community has been appropriately reflected in the document;

AND THAT the proposed scope of work, budget estimates, and timelines are reasonable given our present understanding of the drinking water source protection initiative in Ontario;

THEREFORE BE IT RESOLVED THAT the proposed *Terms of Reference for the Preparation of an Assessment Report and a Source Protection Plan: Cataraqui Source Protection Area* (dated June 30, 2008) and supporting materials be circulated to the Ontario Minister of the Environment on or before the October 20, 2008 due date.

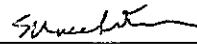
Respectfully submitted,



Rob McRae MCIP, RPP
Project Manager, Source Water Protection

Attachments: Process for the Development of Proposed Terms of Reference
 Cataraqui Source Protection Committee Resolution 08-02
 Comments on the Proposed ToR (4)

c.c. John C. Williamson, Chair, Cataraqui Source Protection Committee

Approved for circulation  _____

Attachment to Cataraqui Source Protection Authority Report, September 17, 2008
Proposed Terms of Reference (ToR) – Drinking Water Source Protection
Cataraqui Source Protection Area

Process for the Development of Proposed Terms of Reference

Step	Provincial Requirement	Action	Timing
Commencement	Cataraqui SP Committee to issue a Notice of Commencement to the municipalities in the Cataraqui Source Protection Area.	A Notice of Commencement was issued to the 12 municipalities.	December 2007
Discussion Paper	n/a	A Discussion Paper about the drinking water source protection initiative and the ToR process was published and comments were solicited from municipalities and the community.	January – March 2008
Draft Proposed Terms of Reference	Cataraqui SP Committee to publish Draft Proposed ToR, and solicit comments from municipalities and the community.	Draft Proposed ToR were published on the Internet and distributed to municipalities and a broad range of other stakeholders. The document was based on comments that were received about the Discussion Paper.	April 2008
Public Consultation	Cataraqui SP Committee to host at least one public consultation session within the Cataraqui Source Protection Area.	Public consultation sessions were held at Bath, Kingston, and Spring Valley.	May 2008
Proposed Terms of Reference	Cataraqui SP Committee to submit Proposed ToR to the Cataraqui SP Authority by August 20, 2008, and solicit comments from municipalities and the community.	Proposed ToR were published on the Internet and distributed to municipalities and a broad range of other stakeholders. The revised document was based on comments that were recorded at the public consultation sessions and received in response to the Draft Proposed ToR.	June 2008
Public Consultation	Cataraqui SP Authority to receive comments from municipalities and the community.	Four positive comments were received from municipalities about the Proposed ToR.	July – August 2008
Submission of Proposed Terms of Reference and supporting materials	Cataraqui SP Authority to submit the Proposed ToR, recent comments, and supporting materials to the Ontario Minister of the Environment by October 20, 2008.	The Cataraqui SP Committee has recommended that the Cataraqui SP Authority submit the Proposed ToR (dated June 30) to the Minister.	September 2008

Attachment to Cataraqui Source Protection Authority Report, September 17, 2008
Proposed Terms of Reference – Drinking Water Source Protection
Cataraqui Source Protection Area

Cataraqui Source Protection Committee Resolution 08-02

(September 3, 2008)

Moved by: John Conley
Seconded by: Gary Davison

WHEREAS proposed Terms of Reference for drinking water source protection activities in the Cataraqui Source Protection Area have been published for public comment in accordance with Ontario Regulation 287/07;

AND THAT the response from the community to-date has been positive, with no requested revisions to the document;

THEREFORE BE IT RESOLVED THAT the Cataraqui Source Protection Committee recommends to the Cataraqui Source Protection Authority that the proposed *Terms of Reference for the Preparation of an Assessment Report and a Source Protection Plan: Cataraqui Source Protection Area* (dated June 30, 2008) be circulated to the Ontario Minister of the Environment on or before the October 20, 2008 due date.

Carried



TOWNSHIP OF SOUTH FRONTENAC

P.O. Box 100
4432 George Street
Sydenham, Ontario, K0H 2T0

Telephone 376-3027 / 1-800-559-5862

FAX (613) 376-6657

E-mail: gbums@township.southfrontenac.on.ca

August 7, 2008

Cataraqui Region Conservation Authority
P.O. Box 160
Glenburnie, ON
K0H 1S0

Attention: ~~Mr. Rob McRae~~

Dear Sir;

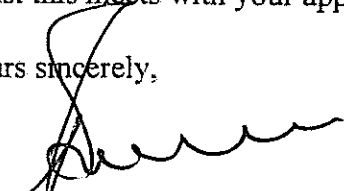
RE: Proposed Source Water Protection - Terms of Reference

I wish to advise that the Council of the Township of South Frontenac has reviewed the proposed terms of reference for the Source Water Protection Committee that will be submitted to the Ministry of the Environment. Given the fact that there were minor changes to the terms of reference from the draft terms of reference presented in May, Council has agreed in principle to support your proposed submission to the Ministry.

I wish to advise however that similar to the motion that was endorsed previously, Council reserves the right to provide further comments as details of the impact of these terms of reference become available.

I trust this meets with your approval.

Yours sincerely,


Gordon M. Burns
Clerk-Administrator

GB:am

C.R.C.A.	
Date	Aug 11, 2008
By	Rob. M.
File No	

✓



MEMORANDUM
City Clerk's Department

TO: Lance Thurston, Commissioner, Community Development Services

FROM: Carolyn Downs, City Clerk

DATE: 2008-08-13

SUBJECT: TERMS OF REFERENCE FOR PREPARATION OF AN ASSESSMENT REPORT AND A SOURCE PROTECTION PLAN – REQUEST FOR COMMENT AND ENDORSEMENT FROM CATARAQUI SOURCE PROTECTION COMMITTEE

I would confirm that at the regular meeting of Kingston City Council held on August 12, 2008, the following Clause (5), Report No. 91, was approved:

- (5) *THAT Council endorse the Proposed Terms of Reference for the Preparation of an Assessment Report and a Source Protection Plan: Cataraqui Source Protection Area, dated June 30, 2008 which has been prepared by the Cataraqui Source Protection Committee and that a copy of Council's endorsement be forwarded to the Cataraqui Source Protection Committee.*

CARRIED

I would confirm that you will advise the Cataraqui Source Protection Committee of Council's decision in this matter.

Yours truly,

Carolyn Downs
City Clerk

/ki

Cc: George Wallace, Director, Planning & Development Services
Cherie Mills, Manager, Policy Planner, Planning & Development
Wendy Carman, Senior Policy Planner, Planning & Development

Our File No. P00

POLICY PLANNING
City of Kingston

AUG 20 2008

Planning & Development Dept.
Community Development Services

DIRECTIVE

TO: C. Cosgrove
Director of Operations

Copies: M. Pascoe Merkley

FROM: Sandra Seale
City Clerk

This is to confirm that City Council at a meeting held on August 19th, 2008, passed the following resolution:

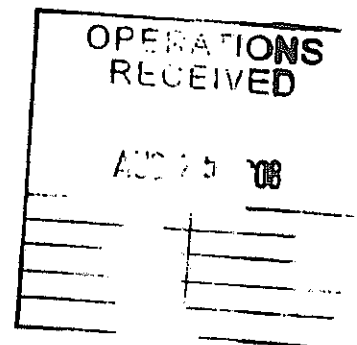
**2008-125-08
PROPOSED TERMS OF REFERENCE FOR THE
PREPARATION OF AN ASSESSMENT REPORT
AND SOURCE PROTECTION PLAN:
CATARAQUI SOURCE PROTECTION AREA**

THAT Council endorse the June 30, 2008 Proposed Terms of Reference for the Preparation of an Assessment Report and Source Protection Plan for the Cataraqui Source Protection Area.

CARRIED

Would you please initiate the required action(s).

:ja





September 5, 2008

File: E22 – Source Water Protection –
Cataraqi Correspondence

Mr. Robert Morrison, Chair
Cataraqi Source Protection Authority

c/o
Rob McRae MCIP, RPP
Project Manager, Source Water Protection
c/o Cataraqi Region Conservation Authority
1641 Perth Road P.O. Box 160
Glenburnie, Ontario K0H 1S0

Dear Mr. Morrison,

Re: Loyalist Township Comments and Council Resolution – Proposed Terms of Reference for the Preparation of an Assessment Report and a Source Protection Plan

As requested by the Cataraqi Source Protection Committee, Loyalist Township staff has reviewed the subject document and provided comment to Loyalist Township Council regarding its contents. A report from Township staff detailing the Cataraqi Source Protection Committee's *Proposed Terms of Reference for the Preparation of an Assessment Report and a Source Protection Plan* was received by Loyalist Township Council on August 11, 2008.

The report summarized the information in the above-noted document and outlined that the information presented is consistent with the Township's approach to Drinking Water Source Protection.

Loyalist Township Council passed the following resolution of support for the *Proposed Terms of Reference for the Preparation of an Assessment Report and a Source Protection Plan* at the Twentieth Session of Council on August 11, 2008:

2008.20.9 - Cataraqi SPC - Request for Comments - Proposed Terms of Reference

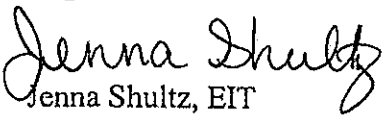
Moved by Councillor R. Bresee and seconded by Councillor C. Bresee that the (Acting) Assistant Township Engineer's report, July 29, 2008 re: Cataraqi SPC - Request for Comments - Proposed Terms of Reference be received and that the following be adopted:

1. That Loyalist Township Council authorize staff to comment on the proposed Terms of Reference based on the (Acting) Assistant Township Engineer's report dated July 29, 2008.
2. That Loyalist Township Council endorse the proposed Terms of Reference for the Preparation of an Assessment Report and a Source Protection Plan prepared by the Cataraqui Source Protection Committee.

Motion carried.

Loyalist Township staff and Council welcomes the opportunity for further input to Cataraqui Source Water Protection Planning as required. Please do not hesitate to contact the undersigned at 613-386-7351 ext. 151 or jshultz@loyalist.ca should you have any questions.

Regards,



Jenna Shultz, EIT
(Acting) Assistant Township Engineer
JS/js

cc. Diane Pearce, CAO
Murray Beckel, MCIP, RPP, Planner/Chief Building Official
David C. Thompson, P.Eng., Director of Engineering Services

Report to Source Protection Authority: September 24, 2008

It is with pleasure that I forward to you the completed Terms of Reference for the Cataraqui Source Protection Plan. This coincides with the first anniversary of my appointment as Chair. As required we are also forwarding copies of comments we received on the final draft, all of which were favourable. The proposed Terms of Reference were passed at our Source Protection Committee meeting on September 3. The resolution passed unanimously.

I would hope that the Authority accepts the proposed Terms of Reference as submitted and forwards them to the Minister as soon as possible so that we are in advance of the October 20 deadline. I would hope that the earlier we submit the document, the quicker the turn around in Toronto and the quicker we can proceed to the next stage.

As I have stated before you should be proud of the Committee that you selected as well as the Project Team and it has been a pleasure to work with both.

The only major issue in relation to the Terms of Reference is the issue of compensation. Our document is sufficiently open that if the province changes the legislation our Terms of Reference will accommodate the change. However it is an issue that needs to be decided provincially as it is being contested across the province. Our agricultural representatives were sufficiently comfortable with our approach that they supported the resolution passing our document.

If there are any questions with the process or document either Allan McPhail or I should be able to address them at your September 24th meeting.

Respectfully submitted,

John Williamson
Chair
Cataraqui Source Protection Committee

May 28, 2008

MEMORANDUM

TO: Steve Knechtel, General Manger
Cataragui Region CA

FROM: Ala Boyd
Program Coordinator, Conservation Authorities and Watershed Management
Lands and Waters Branch
Ontario Ministry of Natural Resources

**SUBJECT: 2008/09 Transfer Payment Allocation for Drinking Water Source
Protection (DWSP)**

Dear Mr. Knechtel,

We are pleased to notify you regarding your DWSP 2008/09 Transfer Payment Allocation in the total amount of **\$579,854.41** (\$579,854.41 for Operating and Administration and \$0.00 for Water Budgets). Further to the verbal update given to your Project Manager by Ministry of Natural Resources (MNR) staff, the attached table outlines your Transfer Payment Allocation, 3rd Memorandum of Agreement (MOA) carry over and scheduled release of funds from MNR.

Ian Smith, Director of the Source Protection Programs Branch, Ministry of Environment (MOE) and Dan Marinigh, A/Director of Lands and Waters Branch, Ministry of Natural Resources have reviewed all of the recommendations put forward by the Joint Advisory Committee (JAC) in regards to the Business Plan submissions. All Business Plan recommendations by the JAC have been accepted with a few exceptions under deferred activities.

We accepted your proposed Business Plan with the following alterations:

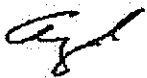
- Deferral of \$50,000 until the in-year status review, for a pilot study on "clusters". This work is considered premature at this time
- Deferral of \$195,850 for Tier 2 Water Budget work until the outcome of Tier 1 work is known. The Tier 2 work will be re-considered at the in-year status report.

This amended Business Plan now forms Schedule A of the Memorandum of Understanding (MOU) for DWSP Partnership Funding. Final approval of your Transfer Payment commitment is pending the signing of the attached MOU by all parties. Please sign the MOU and provide two original copies back to MNR for signature. You will be provided with one original signed copy for your records. While Schedule A represents a joint MNR and MOE Business Plan for 2008/09 this MOU is specific to the MNR DWSP Partnership Funding activities. MOE will provide a separate agreement for the MOE Technical Studies funding at a later date.

MNR can only enter into these types of agreements with Conservation Authorities and the MOU with its Schedule A may only be signed by Conservation Authority signatories (not a Source Protection Authority or Source Protection Committee member). All MNR funding disbursed through this DWSP Partnership Funding program is granted to a Conservation Authority, for purposes mandated under the *Clean Water Act*.

Please do not hesitate to contact Charlene Vantighem, Partnership Program and Liaison Advisor, Conservation Authorities and Watershed Management Unit, MNR, (Charlene.Vantighem@ontario.ca) if you have any questions concerning any alterations to your Business Plan or the final allocations.

Thank you for your continued efforts towards DWSP. We look forward to working with you and your staff.



Ala Boyd
Program Coordinator, Conservation Authorities and Watershed Management
Lands and Waters Branch
Ontario Ministry of Natural Resources

Cc Ian Smith, Director, Source Protection Programs Branch, Ministry of the Environment
Heather Malcolmson, Manager, Source Protection Planning, Source Protection Programs Branch, Ministry of the Environment
Dan Marinigh, A/Director, Lands and Waters Branch, Ministry of Natural Resources
Rob Messervey, Manager, Water Resources Section, Ministry of Natural Resources
Ministry of Natural Resources
Don Pearson, General Manager, Conservation Ontario
Charley Worte, Source Water Protection Manager, Conservation Ontario

**2008/09 OPERATING AND ADMINISTRATION AND WATER BUDGET TRANSFER PAYMENTS
FOR MNR DWSP PARTNERSHIP FUNDING
CATARAQUI REGION CA**

A	TOTAL OPERATING AND ADMINISTRATION 08/09 TRANSFER PAYMENT <i>(row B – row C)</i>	\$ 579,854.41
B	Approved Operating and Administration Budget	\$ 589,250.00
C	Carry Over remaining from 3 rd MOA Capacity Building	\$ 9395.59
D	1 st Payment Operation and Administration 08/09 Transfer Payment <i>(75% of row A)</i>	\$ 434,890.81
E	2 nd Payment – <i>Release pending in-year status report review</i> <i>(25% of row A)</i>	\$ 144,963.60
F	TOTAL 08/09 WATER BUDGET TRANSFER PAYMENT	\$ 0.00
G	1 st Payment 08/09 Water Budget Transfer Payment <i>(75% of row F)</i>	\$ 0.00

G	1 st Payment 08/09 Water Budget Transfer Payment <i>(75% of row F)</i>	\$ 0.00
H	2 nd Payment – <i>Release pending in-year status report review</i> <i>(25% of row G)</i>	\$ 0.00
TOTAL 1ST PAYMENT TO BE RELEASED <i>(ROW D + ROW G)</i>		\$ 434,890.81

THE CATARAQUI SOURCE PROTECTION AUTHORITY

REPORT

To: Cataraqui Source Protection Authority

File: SPP 3-0

From: Rob McRae, Project Manager, Source Water Protection

Date: September 17, 2008

**RE: PROGRESS REPORT ON DRINKING WATER SOURCE PROTECTION ACTIVITIES
CATARAQUI SOURCE PROTECTION AREA**

This staff report provides information for the Cataraqui Source Protection Authority ("SP Authority") regarding progress on local drinking water source protection activities.

Background

A key role for the SP Authority is to oversee the work that is needed to fulfill the Terms of Reference for local source protection activities. While day-to-day responsibility for program administration has been delegated to the Cataraqui Region Conservation Authority (CRCA), there is an interest for the SP Authority to ensure that the overall effort remains 'on scope, on time, and on budget.' CRCA staff will therefore provide regular progress reports to the SP Authority, as requested at the May 2008 meeting.

Attached Information

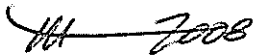
This progress report includes two information components:

1. Highlights of our recent progress and anticipated next steps on our Operating and Administrative Activities, Technical Studies, and the Ontario Drinking Water Stewardship Program; and
2. A chart that illustrates how the findings of various Technical Studies will flow into an Assessment Report for the Cataraqui Source Protection Area.

Financial information has been reported in Section 'B-2a' of the latest CRCA Statement of Expenditures and Revenues (to August 31, 2008). It is important to note that whereas the finances for regular Conservation Authority business are reported using the calendar year, those for source protection activities are reported using a fiscal year that begins on April 1st and concludes on March 31st.

I will be present at the September 24th meeting to answer questions from the SP Authority regarding our recent progress and next steps on drinking water source protection.

Respectfully submitted,



Rob McRae MCIP, RPP
Project Manager, Source Water Protection

Attachments: A. Recent Progress and Next Steps on Key Tasks
B. Flow Chart: Steps Towards a Cataraqui Assessment Report

c.c. John C. Williamson, Chair, Cataraqui Source Protection Committee

Approved for circulation



Drinking Water Source Protection – Cataraqi Source Protection Area Progress Report to Cataraqi Source Protection Authority

(Prepared by Rob McRae, Project Manager, September 17, 2008)

A. Recent Progress and Next Steps on Key Tasks

Task / Item	Recent Progress	Next Steps / Comments
Operating and Administrative Activities	<ul style="list-style-type: none"> - The Cataraqi SP Committee has recommended that the Proposed Terms of Reference be submitted by the Cataraqi SP Authority to the Ontario Minister of the Environment. - 90 % complete. 	<ul style="list-style-type: none"> - The Proposed Terms of Reference document must be submitted to the Minister by October 20, 2008.
2008 - 09 Business Plan	<ul style="list-style-type: none"> - A Business Plan for fiscal year 2008 - 09 was approved by the Ontario Ministry of Natural Resources (MNR) in May 2008. - The Business Plan is 100 % complete. 	<ul style="list-style-type: none"> - An in-year status report must be submitted to the MNR by November 15, 2008.
Cataraqi Source Protection Committee	<ul style="list-style-type: none"> - The SP Committee has taken an active role in coordinating the local assessment and planning work. Meetings have been held on a regular basis since November 2007. The members benefited from a tour of the Kingston Central Water Treatment Plant in June. - Meetings are ongoing. 	<ul style="list-style-type: none"> - The SP Committee will visit Lansdowne and Amherstview for their next two meetings. With proposed Terms of Reference in-hand, the attention of the SP Committee has shifted to the ongoing development of the Assessment Report.
Communication	<ul style="list-style-type: none"> - A cleanwaterataraqi.ca website was launched in September 2008. - Municipalities have been forthcoming with support and in-kind assistance such as council resolutions, participation on technical advisory groups, tours of water treatment plants, data, etc. - The website is 75 % complete; the overall task is ongoing. 	<ul style="list-style-type: none"> - The SP Committee will revisit its Communications Strategy this fall. - CRCA staff intend to confirm the members of a 'municipal staff advisory group'. - An update for municipal Councils will be provided this fall.
Draft Assessment Report Regulations, Technical Rules, and supporting materials	<ul style="list-style-type: none"> - Cataraqi Region Conservation Authority (CRCA) staff provided extensive input to the Ontario Ministry of the Environment (MOE) regarding the draft Regulations and Technical Rules. - Our input is 100 % complete. 	<ul style="list-style-type: none"> - The Regulations, Rules, and supporting materials are anticipated to be approved and released by early November 2008. - If the approved Technical Rules are further delayed, then it may hinder our ability to meet the regulatory due date for the Assessment Report (anticipated in winter 2010).

Task / Item	Recent Progress	Next Steps / Comments
Technical Studies		
Groundwater vulnerability analysis (Highly vulnerable aquifers; significant groundwater recharge areas; and wellhead protection areas)	<ul style="list-style-type: none"> - The <u>Cataqui Groundwater Vulnerability Assessment Report</u> by Dillon Consulting Ltd. and Malroz Engineering Inc. (August 2008) was presented to the SP Committee in September. - CRCA staff are working with Malroz Engineering Inc. to finalize the Phase '2' wellhead protection area research at Lansdowne. - 60 % complete. 	<ul style="list-style-type: none"> - Research about the Miller Manor Apartments Well Supply (Front of Yonge) and the Cana Subdivision Well Supply (Kingston) will commence this fall. - Additional research about the Lansdowne Well Supply will also commence this fall.
Surface water vulnerability analysis (Intake protection zones)	<ul style="list-style-type: none"> - Productive meetings of the Technical Advisory Groups for the Eastern Lake Ontario – Upper St. Lawrence River and Village of Sydenham intake protection zone studies were held in September. - 75 % complete. 	<ul style="list-style-type: none"> - XCG Consultants Ltd. will complete an interim report on the Village of Sydenham Intake Protection Zone Study this fall. - The Queen's University Centre for Water and the Environment will complete an interim report on the Eastern Lake Ontario – Upper St. Lawrence River Intake Protection Zone Study this fall. - Final work will be completed based on the approved Assessment Report Technical Rules.
Threats inventory and issues evaluation	<ul style="list-style-type: none"> - CRCA staff continue to advance work in this topic in anticipation of the approved Assessment Report Technical Rules. - 40 % complete. 	<ul style="list-style-type: none"> - The Technical Rules will provide an approved method for the completion of this set of tasks.
Water budget	<ul style="list-style-type: none"> - CRCA staff have negotiated a method by which to complete a Tier 1 Water Budget (subwatershed basis) with the MNR. - Tier 1 is 80 % complete. 	<ul style="list-style-type: none"> - The need to conduct additional Tier 2 Water Budget work (drinking water system basis) will be determined by the MNR as part of its 'in-year review' in November 2008
Ontario Drinking Water Stewardship Program		
Early Actions	<ul style="list-style-type: none"> - Early Actions stewardship funds have been distributed to landowners in vulnerable areas. - Task is ongoing 	<ul style="list-style-type: none"> - Efforts will be made to share additional funds with landowners using the improved eligibility criteria that were announced by the MOE in spring 2008.
Education and Outreach	<ul style="list-style-type: none"> - A joint project was undertaken in cooperation with the Mississippi-Rideau and Quinte Source Protection Regions. Communications materials were published, a public open house was held at Sydenham, and signs were placed along local roads to identify watershed boundaries. - Joint project is 90 % complete. 	<ul style="list-style-type: none"> - Education and outreach efforts will continue with the release of the draft Assessment Report, likely in mid-2009.

B. Steps Towards a Cataraqui Assessment Report

(Prepared September 16, 2008)

