

THE CATARAQUI SOURCE PROTECTION AUTHORITY

MEETING MINUTES

NOVEMBER 7, 2007

Present: Bob Morrison, Chair; David Hahn, Vice-Chair; John Bonser, Carl Bresee, Geri Dickson, Rick Dunn, Matt Fiene, Dorothy Hector, Allan McPhail, Lisa Osanic, Jane Topping

Regrets: Colin Boag, Matt Charlebois, Ron Cross, Steve Garrison, Rob Matheson, Bill Pierson, Ron Pollard

Staff Present: Steve Knechtel, General Manager/Secretary-Treasurer; Rob McRae, Project Manager, Source Water Protection; Karla Maki-Esdon, Communications Coordinator; Patricia Hudson Mills, Recording Secretary

Guest: John Williamson, Source Protection Committee Chair

1. Roll Call and Mileage

There were 11 members present.

2. Approval of Agenda

There were no revisions to the agenda.

Moved by David Hahn

Seconded by Dorothy Hector

THAT the agenda be approved as circulated.

Carried.

Chair Morrison noted that Mr. John Williamson, Chair of the Cataraqui Source Protection Committee, was present and was welcome to participate in the meeting.

3. Declarations of Conflict of Interest

There were none.

4. Minutes of September 26, 2007 Meeting

Moved by Allan McPhail
Seconded by Rick Dunn

THAT the minutes of the Cataraqui Source Protection Authority meeting held on September 26, 2007, be approved as circulated.

Carried.

5. Correspondence

- a) **Letter from Ian Smith, Director, Source Protection Programs Branch, Ministry of the Environment, dated October 19, 2007, regarding the first Anniversary of the Clean Water Act, 2006** - This letter was attached to the agenda for members' information and was received.

6. Business/Reports

(a) Upcoming Tasks for the Source Protection Authority

A presentation on the upcoming tasks for the Cataraqui Source Protection Authority was made by the Project Manager, Rob McRae, and is attached.

(b) IN CAMERA Session

Resolution CSPA 18-07

Moved by Lisa Osanic
Seconded by Carl Bresee

THAT the Cataraqui Source Protection Authority move IN CAMERA to discuss personnel matters.

Carried.

Resolution CSPA 19-07

Moved by Carl Bresee
Seconded by Lisa Osanic

THAT the Cataraqui Source Protection Authority move out of the IN CAMERA session and report.

Carried.

In Camera Session Cont....

Resolution CSPA 20-07

Moved by John Bonser
Seconded by David Hahn

THAT the nominees identified in the report of the Cataraqui Source Protection Authority Chair on November 7, 2007, be appointed by the Source Protection Authority to serve as members of the Cataraqui Source Protection Committee, in accordance with the provisions of the Clean Water Act, 2006 and Ontario Regulation 288/07, and with two municipal nominees from the central nomination area subject to written confirmation from the three affected municipalities;

AND THAT notice of the above appointments be communicated to the municipalities in the Cataraqui Source Protection Area and publicly posted in accordance with the requirements of Ontario Regulation 288/07;

AND THAT thanks be expressed to all individuals who applied to sit on the Committee.

Carried.

(A list of the appointed members of the Cataraqui Source Protection Committee is attached for information)

7. Announcement or Inquiries

The Chair thanked Matt Fiene and Jane Topping for their work on the committee that reviewed nominations to the Ontario Minister of the Environment for the position of SPC Chair. He also expressed thanks to Allan McPhail and Jane Topping for their work on the committee that reviewed applications and nominations for membership on the Cataraqui Source Protection Committee.

It was noted that the second municipal representative from the Central Nomination Area (to be nominated by the City of Kingston) had not been identified to date. The members from the City inquired as to whether or not someone from the City staff could attend the first meeting on November 15th; staff indicated that this would be appropriate and that all meetings are open to the public.

8. Motions or Notices of Motion

There were none.

9. **Next Meeting**

The next meeting of the Cataraqui Source Protection Authority will be at the call of the Chair.

10. **Adjournment**

The meeting was adjourned at 8:15 p.m. on a motion by Dorothy Hector, seconded by Lisa Osanic.

Steve Knechtel
General Manager/Secretary-Treasurer

Robert Morrison
Chair

**DRINKING WATER
SOURCE PROTECTION**
ACT FOR CLEAN WATER



CATARAQUI
Source Protection Area



**Cataraqui Source Protection Authority
List of Appointments to
Cataraqui Source Protection Committee**


November 2007


SPC Position	Appointee
Municipal - Western Area	Councillor Richard Bresee
Municipal - Central Area	Mayor Gary Davison*
Municipal - Central Area	(To be confirmed)*
Municipal - Eastern Area	Mayor John Conley
Municipal - Eastern Area	Mr. Peter Raabe
Agricultural	Ms. Kim Sytsma
Agricultural	Mr. Jeff Peters
Industry	Mr. Robert Cumming
Tourism and Recreation	Ms. Chris Mangan-Greene
Tourism and Recreation	Mr. Scott Ewart
Lake Association	Ms. Nona Mariotti
Environmental Association	Mr. Richard Lindgren
Public	Dr. Kathleen Laird
	Mr. Alex Palilionis
	Ms. Jody Willis


** subject to confirmation by the three affected municipalities*




<h2>Cataraqui Source Protection Authority: Upcoming Tasks</h2>
<p>November 7, 2007</p>


	<p>On the Horizon</p>
	


	<p>Clean Water Act, 2006</p>
<ul style="list-style-type: none"> ➤ Assist the source protection committee that it establishes in exercising and performing the committee's powers and duties under this Act; and ➤ Provide scientific, technical and administrative support and resources to the source protection committee that it establishes. 	

	<p>Source Protection Authority Duties</p>
<ul style="list-style-type: none"> ➤ <u>'Legislated' duties</u> <ul style="list-style-type: none"> • Specifically prescribed in Act, regulations ➤ <u>'Support' duties</u> <ul style="list-style-type: none"> • Administration • Ongoing technical and stewardship work • Work assigned in Terms of Reference 	

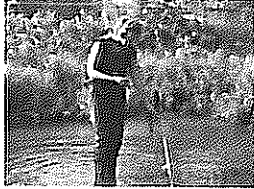
	<p>Legislated Duties</p>
<ol style="list-style-type: none"> 1. <u>Source Protection Committee</u> 2. <u>Committee Documents</u> <ul style="list-style-type: none"> • Endorse SPC Rules of Procedure • Endorse SPC Code of Conduct • Endorse SPC Conflict of Interest Policy <p><i>Within 60 days of first Committee meeting</i></p>	

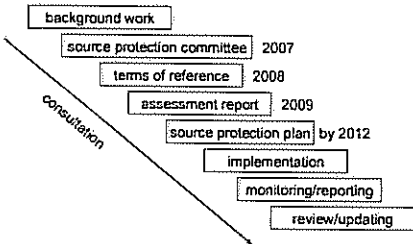
	<p>Legislated Duties (Continued)</p>
<ol style="list-style-type: none"> 3. <u>Terms of Reference</u> <ul style="list-style-type: none"> • Discuss with Source Protection Committee • Collect and prepare comments • Submit all of the above with draft to Minister ➤ <u>Assessment and planning phases:</u> <ul style="list-style-type: none"> • Scope of exercise • 'Elevated systems' • Multi-year budget request • Multi-year work plan • Who will do what 	
	


DRINKING WATER SOURCE PROTECTION <small>ACT FOR CLEAN WATER</small>	Legislated Duties (Continued)
	<p>4. Assessment Report</p> <ul style="list-style-type: none"> Collect and prepare comments Submit all of the above with draft to Minister <p>5. Source Protection Plan</p> <ul style="list-style-type: none"> Publish draft Collect and prepare comments Submit all of the above with draft to Minister






DRINKING WATER SOURCE PROTECTION <small>ACT FOR CLEAN WATER</small>	Legislated Duties (Continued)
	<p>6. Monitoring</p> <ul style="list-style-type: none"> Monitor source water conditions, according to approved Plan <p>7. Progress Reports</p> <ul style="list-style-type: none"> Status of source protection measures Monitoring results Annual progress




DRINKING WATER SOURCE PROTECTION <small>ACT FOR CLEAN WATER</small>	Timeline
	


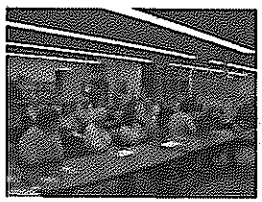
DRINKING WATER SOURCE PROTECTION <small>ACT FOR CLEAN WATER</small>	Questions?
	<p>Rob McRae MCIP, RPP Project Manager (613) 546-4228 ext. 224 robmcrae@cataraquiregion.on.ca</p> <p>Made possible through the support of the Government of Ontario</p> 




<h2>Building a Cataraqui Source Protection Committee</h2>
<p>November 7, 2007</p>



	Context
<ul style="list-style-type: none"> ➤ Community led planning exercise ➤ End of 'background' period ➤ <i>Each source protection authority shall establish a drinking water source protection committee for the authority's source protection area</i> <p style="text-align: right;">- Clean Water Act, 2006 s. 7(1)</p>	




	SPC Chairs
	


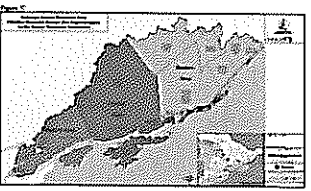
	Ontario Regulation 288/07
<ul style="list-style-type: none"> ➤ Formation July to November 2007 ➤ Requirements for notice, consultation ➤ No alternates, voting by proxy ➤ Variable term of service 	


	Ontario Regulation 288/07 (Continued)
	<ul style="list-style-type: none"> ➤ Committee composition: <ul style="list-style-type: none"> • Chair • One-third municipal • One-third economic • One-third other • <i>Liaison positions</i>



	Timeline in 2007
	<ul style="list-style-type: none"> ➤ January to June – preparation ➤ July – draft composition posted ➤ August – composition adopted ➤ September / October – recruitment ➤ November – appointments


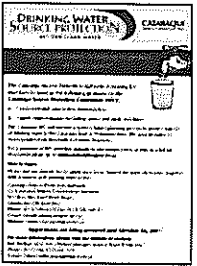
	SPC Membership Review Committee
	<ul style="list-style-type: none"> ➤ Robert Morrison, Chair, CSPA ➤ Allan McPhail, CSPA ➤ Jane Topping, CSPA <p><i>Assisted by John C. Williamson, Chair, SPC</i></p>


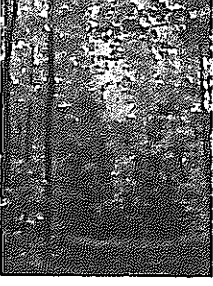
	Membership Considerations
	<ul style="list-style-type: none"> ➤ Eligibility criteria ➤ Experience and potential ➤ Relationship with sector ➤ Diversity (e.g. rural and urban) ➤ Representation of the Source Protection Area  


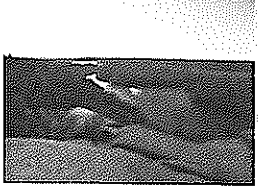
	Municipal Positions
	 <ul style="list-style-type: none"> ➤ Three groups ➤ Presentations ➤ Self-nomination <ul style="list-style-type: none"> • Eastern (2) • Central (2) • Western (1)



	Economic Positions
	<ul style="list-style-type: none"> ➤ <u>Agriculture</u> (2) <ul style="list-style-type: none"> • Meeting held by Ontario Farm Environmental Coalition • Self-nomination ➤ <u>Industry</u> (1) <ul style="list-style-type: none"> • Letter to industries, meeting • Self-nomination ➤ <u>Tourism and Recreation</u> (2) <ul style="list-style-type: none"> • Letter to operators, meeting • Interviews by Review Committee



	Other Positions
	 <ul style="list-style-type: none"> ➤ <u>Lake Association</u> (1) <ul style="list-style-type: none"> • Letter to associations, meeting • Interviews by Review Committee


	Other Positions (Continued)
	<ul style="list-style-type: none"> ➤ <u>Environmental Association</u> (1) <ul style="list-style-type: none"> • Newspaper advertisements • Letter to associations • Interviews by Review Committee ➤ <u>Public</u> (3) <ul style="list-style-type: none"> • Newspaper advertisements • Interviews by Review Committee 


	Liaison Positions
	 <ul style="list-style-type: none"> > <u>CSPA Liaison</u> <ul style="list-style-type: none"> • Allan McPhail, • Carl Bresee (alternate) > <u>Public Health Unit</u> <ul style="list-style-type: none"> • Nominee: Joan Green, KFLA Public Health > <u>Ontario Ministry of the Environment</u> <ul style="list-style-type: none"> • To be appointed


	Outcomes
	<ul style="list-style-type: none"> > Fair and open process > Community awareness > Variable interest in membership > Nominations for all seats > High quality nominees 


	Questions?
	<p>Rob McRae MCIP, RPP Project Manager (613) 546-4228 ext. 224 robmcrae@cataraquieregion.on.ca</p> <p>Karla Maki-Esdon Communications Coordinator (613) 546-4228 ext. 226 kmakiesd@cataraquieregion.on.ca</p> <p>Made possible through the support of the Government of Ontario</p> 


	Recommendations
	


	Municipal
	<ul style="list-style-type: none"> > <u>Eastern</u> <ul style="list-style-type: none"> • Mayor John Conley (Athens) • Mr. Peter Raabe (Brockville) > <u>Central</u> * <ul style="list-style-type: none"> • Mayor Gary Davison (South Frontenac) • _____ (Kingston) > <u>Western</u> <ul style="list-style-type: none"> • Councillor Richard Bresee (Loyalist) <p>* subject to written confirmation from the three affected municipalities</p>

	Economic
	<ul style="list-style-type: none"> > <u>Agriculture</u> <ul style="list-style-type: none"> • Ms. Kim Sytsma (Athens) • Mr. Jeff Peters (South Frontenac) > <u>Industry</u> <ul style="list-style-type: none"> • Mr. Robert Cumming Lafarge Canada (Loyalist)

	Economic (Continued)
	<p>> <u>Tourism and Recreation</u></p> <ul style="list-style-type: none"> • Ms. Chris Mangan-Greene Greene Acres Golf Course (Leeds and the Thousand Islands) • Mr. Scott Ewart 1000 Islands Kayaking Company (Front of Yonge)

	Other
	<p>> <u>Lake Association</u></p> <ul style="list-style-type: none"> • Ms. Nona Mariotti Loughborough Lake Association (South Frontenac) <p>> <u>Environmental Association</u></p> <ul style="list-style-type: none"> • Mr. Richard Lindgren Canadian Environmental Law Association (Frontenac Islands)

	Other (Continued)
	<p>> <u>Public</u></p> <ul style="list-style-type: none"> • Dr. Kathleen Laird (Kingston) • Mr. Alex Palilionis (South Frontenac) • Ms. Jody Willis (Loyalist)

	Draft Resolution
	<p>The SPC Membership Review Committee recommends to the Cataraqi Source Protection Authority:</p> <p>THAT the nominees identified in the report of the Cataraqi Source Protection Authority Chair on November 7, 2007 be appointed by the Source Protection Authority to serve as members of the Cataraqi Source Protection Committee, in accordance with the provisions of the <u>Clean Water Act, 2006</u> and <u>Ontario Regulation 288/07</u>, and with two municipal nominees from the central nomination area subject to written confirmation from the three affected municipalities;</p> <p>AND THAT notice of the above appointments be communicated to the municipalities in the Cataraqi Source Protection Area and publicly posted in accordance with the requirements of Ontario Regulation 288/07;</p> <p>AND THAT thanks be expressed to all individuals who applied to sit on the Committee.</p>