



**CATARAQUI SOURCE PROTECTION COMMITTEE
AGENDA FOR MEETING # 38**

Date: Thursday February 10, 2011
 Time: 7:00 PM
 Location: Outdoor Centre, Little Cataraqui Creek Conservation Area
 1641 Perth Road, Kingston

#	Topic	Leader	Time (min)	Action Item?
1	Roll Call and Notice of Proxies	John Williamson, Chair	10	
2	Adoption of the Agenda			
3	Declarations of Conflict of Interest			
4	Approval of Previous Meeting Minutes from January 20, 2011 (to be circulated)			
5	Business Arising			
6	Delegations			
7	Correspondence (attached)	Rob McRae, Project Manager	5	
(a)	Letter from Ian R. Smith, Director, Source Protection Programs Branch, Ontario Ministry of the Environment, to source protection committees, regarding a Ministry information bulletin about septic systems, dated January 27, 2011.			
8	Business/Reports			
(a)	Miller Manor Apartments, Mallorytown – status of septic system (update to be provided)	Rob McRae, Project Manager	10	Y
9	Sector Updates from the Committee	John Williamson, Chair	15	
10	Announcements or Inquiries			
11	Motions or Notices of Motion			
12	Questions from the Media			
13	IN CAMERA Session (if required)			
14	Next meeting – March 10, 2011 (Kingston)			

#	Topic	Leader	Time (min)	Action Item?
15	Adjournment to Working Group meetings Groundwater Working Group – West Hall Surface Water Working Group – General Purpose Room			

Please inform Donna Cellini at (613) 546-4228 ext. 248 or via e-mail at dcellini@cataraquiregion.on.ca if you will not be able to attend the meeting.

Delegations wishing to speak to the Source Protection Committee are asked to contact Rob McRae, Project Manager at (613) 546-4228 ext. 224 or via e-mail at robmcr@cataraquiregion.on.ca.

**Ministry of
the Environment**

Source Protection Programs
Branch

14th Floor
40 St. Clair Ave. West
Toronto ON M4V 1M2

**Ministère de
l'Environnement**

Direction des programmes de
protection des sources

14^e étage
40, avenue St. Clair Ouest
Toronto (Ontario) M4V 1M2



January 27, 2011

Greetings,

I am pleased to provide you with the attached document entitled “**Source Protection Planning Bulletin – Threats related to on-site sewage (septic) systems.**” This document is one in a series of bulletins intended to assist local source protection committees in preparing source protection plans and policies.

The majority of the remaining bulletins will provide additional details on the source protection plan policy development process, the spectrum of tools available to source protection committees, and the consultation requirements during source protection plan development.

The information outlined in the attached bulletin is intended to assist source protection committees in understanding their options for writing source protection plan policies to address threats related to on-site sewage (septic) systems.

This document will not be posted on the Ministry's public website but we encourage you to share this document with your committee members and your municipal contacts/partners engaged in the source protection planning process.

If you have any questions, please contact your Liaison Officer.

Sincerely,

Ian Smith, Director
Source Protection Programs Branch
Ministry of the Environment

c: Conservation Ontario
Ministry of Natural Resources
Ontario Ministry of Agriculture and Rural Affairs
Ministry of Municipal Affairs and Housing
Source Protection Programs Branch Staff