

**THE CATARAQUI SOURCE PROTECTION COMMITTEE**  
**MINUTES OF MEETING # 35**

Thursday November 18, 7:00 PM

General Purpose Room, Outdoor Centre  
Little Cataraqui Creek Conservation Area, Kingston

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**Present:**            John C. Williamson, Chair    John Conley                            Rob Cumming (left at 8:45 PM)  
                         Gary Davison                    Scott Ewart                            Joan Green  
                         Jacques Labelle                Kathleen Laird                        Wendy Lavender  
                         Richard Lindgren              Chris Mangan-Greene                Nona Mariotti  
                         Allan McPhail                 Alex Palilionis                        Jeff Peters  
                         Peter Raabe                     Kevin Riley                            Kim Sytsma

**Regrets:**            Richard Bresee

**Staff Present:**    Donna Cellini, Project Secretary  
                         Kimberly Denison, Resource Technician  
                         Rob McRae, Project Manager, Source Water Protection  
                         Sean Watt, Water Resources Engineer (left at 8:47 PM)

**Guests:**            Janet Noyes, XCG Consultants Ltd. (left at 7:50 PM)

At 7:07 P.M. Chair John C. Williamson, called the meeting to order.

**1) Roll Call and Mileage**

There were 14 voting members present.

**2) Adoption of Agenda**

The agenda was amended through the addition of correspondence items 7 a) Letter from Claude Cousineau, Chair, Raisin-South Nation Source Protection Committee, and Richard Pilon, Project Manager, Raisin-South Nation Source Protection Region, 7 b) Letter from Ian Smith, Director, Source Protection Programs Branch, Ministry of the Environment, and 7 c) Letter from Ian Smith, Director, Source Protection Programs Branch, Ministry of the Environment.

Moved by:            Kim Sytsma  
Seconded by:        Nona Mariotti

**THAT** the Cataraqui Source Protection Committee members adopt the meeting agenda as amended.

**Carried**

**3) Declarations of Conflict of Interest**

There were none.

**4) Approval of Cataraqui Source Protection Committee Minutes**

- a) Approval of October 14, 2010 Cataraqui Region Source Protection Committee Minutes

Moved by: Scott Ewart  
Seconded by: Peter Raabe

**THAT** the minutes of the October 14, 2010 meeting of the Cataraqui Source Protection Committee be approved as circulated.

**Carried**

**5) Business Arising**

Nona Mariotti asked if a comparison between identified significant drinking water threats and projects funded under the Ontario Drinking Water Stewardship Program had yet been completed by the staff team. Project Manager Rob McRae indicated that this information was not yet available but that it would be shared with the members shortly through electronic mail correspondence.

**6) Delegations**

There were none.

**7) Correspondence**

- a) Letter from Claude Cousineau, Chair, Raisin-South Nation Source Protection Committee, and Richard Pilon, Project Manager, Raisin-South Nation Source Protection Region to Chair John C. Williamson (dated November 4, 2010) announcing the posting of the Raisin Region and South Nation Proposed Assessment Reports.

Chair John Williamson let the members know that comments are welcome until December 3, 2010 on these proposed assessment reports.

- b) Letter from Ian Smith, Director, Source Protection Programs Branch, Ministry of the Environment to Chair John C. Williamson and Project Manager Rob McRae (dated November 12, 2010), inviting the Cataraqui Source Protection Area to review and comment on one of eight bulletins being prepared about prescribed instruments that source protection committees may need in order to draft source protection policies.
- c) Letter from Ian Smith, Director, Source Protection Programs Branch, Ministry of the Environment, to Chair John C. Williamson and Project Manager Rob McRae (dated November 15, 2010), inviting the Cataraqui Source Protection to review and comment on two more of eight bulletins being prepared about prescribed instruments that source protection committees may need in order to draft source protection policies.

Rob McRae commented on both correspondence item b) and c) and the draft bulletins and suggested that the members review them and provide comments to him on or before November 25<sup>th</sup>. He indicated that this would allow the draft comment letter (circulated to the members prior to the meeting) to be finalized and sent to the Ministry before the comment deadline of November 30<sup>th</sup>.

**8) Business/Reports**

- a) Overview of Findings: Joyceville and Pittsburgh Institutions Intake Protection Zone Study, Janet Noyes, XCG Consultants Ltd.

Ms. Noyes updated the members on the results from the technical study that XCG Consultants Ltd. has completed at the Joyceville and Pittsburgh Institutions. This work was completed outside of the umbrella of the Ontario *Clean Water Act, 2006* with federal funding; however, it did follow all of the technical requirements under the *Act*. She advised the members that the study has been guided by a technical advisory group and gone through a peer review.

Rob McRae thanked Janet and the team at XCG Consultants Ltd. for completing the study on time, on budget, and in-scope. He also commented that the destination of these findings is still unknown as Correctional Services Canada has not yet clearly indicated if / how it would like to proceed with policy development for the intake protection zone.

- b) Updated Assessment Report for 2011

- i. Improvements to Eastern Lake Ontario – Upper St. Lawrence River Intake Protection Zone 2 (Inland Components), Kimberly Denison, Resource Technician

Ms. Denison presented the improved transport pathway identification for the updated assessment report. It resulted in proposed changes to the inland extent of the intake protection zones at A.L. Dafoe (Napanee), Bath, Brockville, Fairfield (Amherstview) and Sandhurst Shores. She advised the members that these improvements have been reviewed by a technical advisory group and that their suggestions for the presentation of the findings will be incorporated into the draft proposed updated assessment report.

**Resolution CSPC 25-10**

Moved by: Richard Lindgren  
Seconded by: Jacques Labelle

**BE IT RESOLVED THAT** the Cataraqui Source Protection Committee receives the updated information on transport boundaries, and the revised extent of selected intake protection zones, that are outlined in the report of the Resource Technician (dated November 10, 2010) for consideration in preparing the updated Cataraqui Assessment Report and the Cataraqui Source Protection Plan.

**Carried**

- ii. Event-based Drinking Water Threats in the Eastern Lake Ontario –Upper St. Lawrence River Intake Protection Zone 3, Sean Watt, Water Resources Engineer

Mr. Watt updated the members on the Eastern Lake Ontario – Upper St. Lawrence River Intake Protection Zone 3 findings and let them know that the findings had been discussed in early November by a technical advisory group. He noted that the work had resulted in some useful knowledge for municipalities. Mr. Watt also noted that the findings were constrained by a lack of data and uncertainties that prevented the identification of related significant drinking water threats. Further research could improve this approach in subsequent planning cycles. He also noted comments from the technical advisory group on the details of the related technical report would be incorporated prior to its inclusion into the draft proposed updated assessment report.

**Resolution CSPC 26-10**

Moved by: Rob Cumming  
Seconded by: Kim Sytsma

**BE IT RESOLVED THAT** the Cataraqui Source Protection Committee receive the findings of the report titled “Intake Protection Zone – 3 Discharge Concentration Modeling Report for Consideration of Significant Threats” (circulated November 10, 2010) and presented by Sean Watt, Water Resources Engineer.

**Carried**

iii. Update on Conditions, Rob McRae, Project Manager

Mr. McRae advised the members that the staff team has been making some headway in scaling down the number of locations with possible conditions that were presented at the October meeting. The staff suggestion was to focus on the areas in which conditions (if found) could result in the identification of significant drinking water threats. It was indicated that this would be pursued by a Queen’s University graduate student already working with the staff team.

Kathleen Laird had assisted the staff in contacting some colleagues at Queen’s University and Royal Military College. The RMC colleague had participated in research on the Kingston Inner Harbour. Dr. Laird asked the members if they would be interested in having a presentation by her colleague at a future meeting. It was agreed this would be of interest.

c) Source Protection Plan for 2012

i. Update on Source Protection Plan Development, Rob McRae, Project Manager

Mr. McRae reminded the members of the process for plan development. He presented the proposed locations and dates for 12 policy roundtables, and indicated that venues were already being reserved. He advised that information about a policy web forum would be shared with the members via electronic mail.

Members were asked to: (1) provide staff with the names of persons or groups who should be invited to roundtables in their area / sector, and (2) start thinking about which roundtables they may wish to attend (noting that two or three members (plus the Chair) should attend each event, and that each member may wish to attend at least one event).

**Resolution CSPC 27-10**

Moved by: Kevin Riley  
Seconded by: Scott Ewart

**BE IT RESOLVED THAT BE IT RESOLVED THAT** the Cataraqui Source Protection Committee proceed with the next steps for source protection plan development, in accordance with the report of the Source Protection Planner and Water Quality Specialist (dated November 10, 2010).

**Carried**

- ii. Notice of Commencement / Letters to Landowners with Significant Drinking Water Threats, Rob McRae, Project Manager

Mr. McRae reviewed two options in his staff report for contacting landowners about the commencement of source protection plan development: (A) send letters to those landowners with existing significant drinking water threats or (B) also send letters to those landowners with properties where significant drinking water threats could emerge in the future. After some discussion it was agreed that the staff would proceed with option (A) but that they would also consult the local municipalities to see if there are any pending applications or known intentions to build in the relevant areas and ensure that associated landowners also receive a notification letter.

**Resolution CSPC 28-10**

Moved by: Kim Sytsma  
Seconded by: Gary Davison

**BE IT RESOLVED THAT** the Cataraqui Source Protection Committee endorses the distribution of a notice of commencement and letter to landowners with identified existing significant drinking water threats (as presented by the Project Manager on November 18, 2010) and invites their participation in the development of the local source protection plan.

**Carried**

**9) Sector Updates from the Committee**

There were none.

**10) Announcements or Inquiries**

- a) Nona Mariotti suggested that for the Christmas social the members consider supporting an initiative whereby she and Ms. Mangan-Greene would provide a meal for a reasonable cost (\$10.00 per person). It was agreed this would work better than a potluck supper as everyone is busy this time of year.
- b) Chair John Williamson congratulated the recently re-elected municipal officials and wished them a good term.

**11) Motions/Notice of Motion**

There were none.

**12) Opportunity for Questions from the Media**

There were no questions.

**13) IN CAMERA Session**

This was not required.

*FINAL*

**14) Next Meeting**

Next meeting of the SP Committee: December 9, 2010

5:30 PM Christmas Social  
West Hall, Outdoor Centre

7:00 PM Regular Meeting  
General Purpose Room, Outdoor Centre  
Little Cataraqui Creek Conservation Area, Kingston

**15) Adjournment**

The meeting adjourned at 9:50 P.M. on a motion by Kim Sytsma.

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John C. Williamson, Chair

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Rob McRae, Project Manager